

*The Saskatchewan College of Occupational Therapists (SCOT)*

**FEE BYLAWS**

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**Title**

1 These bylaws may be referred to as *The SCOT Fee Bylaws, 2025*.

**Definitions**

2 In these bylaws:

- (a) “Act” means *The Occupational Therapists Act*;
- (b) “council” means the council of SCOT;
- (c) SCOT means the Saskatchewan College of Occupational Therapists.

**Application fees**

3 The non-refundable processing fee payable for an initial application for registration as a practising, non-practising, restricted practising, or extended access member is \$100.00.

**Initial registration and licensing for practising members**

4(1) The fee for initial registration as a practicing member and a full practicing licence in the year of initial registration is:

- (a) \$205.00 in the case of a person who applies on or after December 1, 2025.

(2) The fee for initial registration as a practising member and a full practising licence in the year of initial registration is:

- (a) \$625.00 in the case of a person who applies between March 1 and May 31, 2026;

- (b) \$468.75 in the case of a person who applies between June 1 and August 31, 2026;
- (c) \$312.50 in the case of a person who applies between September 1 and November 30, 2026;
- (d) \$156.25 in the case of a person who applies on or after December 1, 2026.

(3) The fee for initial registration as a practising member and a full practising licence in the year of initial registration in 2027 or a subsequent year is:

- (a) \$675.00 in the case of a person who applies between March 1 and May 31;
- (b) \$506.25 in the case of a person who applies between June 1 and August 31;
- (c) \$337.50 in the case of a person who applies between September 1 and November 30;
- (d) \$168.75 in the case of a person who applies on or after December 1.

(4) The fee for initial registration as a restricted practicing member and a restricted practicing licence in the year of initial registration is:

- (a) \$210.00 in the case of a person who applies on or after December 1, 2025.

(5) The fee for initial registration as a restricted practising member and a restricted practising licence in the year of initial registration is:

- (a) \$625.00 in the case of a person who applies between March 1 and May 31, 2026;
- (b) \$468.75 in the case of a person who applies between June 1 and August 31, 2026;
- (c) \$312.50 in the case of a person who applies between September 1 and November 30, 2026;
- (d) \$156.25 in the case of a person who applies on or after December 1, 2026.

(6) The fee for initial registration as a restricted practising member and a restricted practising licence in the year of initial registration in 2027 or a subsequent year is:

- (a) \$675.00 in the case of a person who applies between March 1 and May 31;
- (b) \$506.25 in the case of a person who applies between June 1 and August 31;
- (a) \$337.50 in the case of a person who applies between September 1 and November 30;
- (b) \$168.75 in the case of a person who applies on or after December 1.

(7) The fee for registration as a practising member and a temporary practising licence for a maximum of two weeks is \$50.00.

### **Extended access**

- 5(1) The annual fee for an extended access membership is \$125.00.
- (2) All annual renewal fees are payable on or before February 15.
- (3) A member who pays the required renewal fee after February 15 shall, in addition, pay a late fee of \$200.00.
- (4) A member who fails to pay the required renewal fee by the last day of February ceases to be an extended access member as of that date.

### **Non-practising**

- 6(1) The annual fee for a non-practising membership is \$150.00.
- (2) All annual renewal fees are payable on or before February 15.
- (3) A member who pays the required renewal fee after February 15 shall, in addition, pay a late fee of \$200.00.
- (4) A member who fails to pay the required renewal fee by the last day of February ceases to be a non-practising member as of that date.

### **Change of status**

- 7(1) The fee to change status from non-practising to practising and for the relevant licence to practice in the year in which the change occurs is the amount of the fee described in section 4, less the non-practising fee described in section 6.
- (2) The fee to change status from an extended access membership to practising and for the relevant licence to practice in the year in which the change occurs is the amount of the application fee described in section 3 and the amount of the fee described in section 4, less the extended access membership fee described in section 5.

### **Renewal of annual practising licenses**

- 8(1) The annual fee for a full practicing or restricted practicing licence is:
  - (a) \$625.00 for the 2026 licence year; and
  - (b) \$675.00 for the 2027 and subsequent licence years.
- (2) All annual renewal fees are payable on or before February 15.
- (3) A member who pays the required renewal fee after February 15 shall, in addition, pay a late fee of \$200.00.
- (4) A member who fails to pay the required licence renewal fee by the last day of February

ceases to be a licensed practising member as of that date.

(5) A member described in subsection (4) may apply to be re-licensed on payment of:

- (a) the licence renewal fee described in subsection (1);
- (b) the late fee described in subsection (3); and
- (c) an additional re-licensing fee of \$100.00.

### **Reinstatement**

9 Any person who has been expelled pursuant to the Act and desires to be re-instated shall pay:

- (a) a \$675.00 reinstatement application fee; and
- (b) if council approves their reinstatement, a fee equivalent to the fee for initial registration and for the relevant licence to practice in the initial registration year.

### **Other fees**

10 The following fees apply as indicated:

- (a) \$50.00 for an NSF cheque.
- (b) \$40.00 for completion of the Labour Mobility Support Agreement (LMSA) Confirmation Form.
- (c) \$40.00 for completion of a Letter of Good Standing or Professional Standing.

### **Remission of fees**

11 The council may, for cause, remit the whole or any portion of any fee or late payment penalty.

### **Repeal**

12 All former bylaws relating to fees are hereby repealed.