

Saskatchewan Society of Occupational Therapists —Regulatory Bylaws

BYLAWS PURSUANT TO *THE PROFESSIONAL CORPORATIONS ACT*

Title

1. These bylaws may be cited as *The SSOT Professional Corporation Bylaws*.

Definitions

2. In these bylaws:
 - (a) “member” means a member of the society;
 - (b) “professional corporation” means a professional corporation within the meaning of *The Professional Corporations Act*;
 - (c) “registrar” means the registrar of the society;
 - (d) “society” means the Saskatchewan Society of Occupational Therapists.

Approval for incorporation and registration

- 3(1) A member who intends to incorporate a professional corporation for the provision in Saskatchewan of professional services to which *The Occupational Therapists Act, 1997* relates shall first forward to the registrar the proposed articles of incorporation.
- (2) The registrar may provide his or her consent to an incorporation of a professional corporation if he or she is satisfied that:
 - (a) the proposed name of the corporation is not so similar to names of other professional corporations as to be misleading or confusing;
 - (b) the proposed name of the corporation appropriately depicts that the corporation is engaged in the business of providing occupational therapy services and does not contravene the bylaws of the society relating to advertising; and
 - (c) the professional corporation will meet the requirements of *The Professional Corporations Act*.
- (3) One or more members who have incorporated a business corporation prior to the coming into force of these bylaws may apply to the registrar for registration of the

corporation by the society as a professional corporation if the corporation meets the requirements of subsection (2).

- (4) The registrar may register a business corporation described in subsection (2) or (3) as a professional corporation.

Proposed changes in corporate structure

- 4(1) A professional corporation shall notify the registrar in writing of any proposed change of name or of any proposed changes to its corporate structure, ownership or directors.
- (2) The registrar may provide his or her consent to a change in the name, corporate structure, ownership or directors of a professional corporation if he or she is satisfied that:
 - (a) the proposed change of name of the corporation is not so similar to names of other professional corporations as to be misleading or confusing;
 - (b) the proposed change of name of the corporation appropriately depicts that the corporation is engaged in the business of providing occupational therapy services and does not contravene the bylaws of the society relating to advertising; and
 - (c) the professional corporation will continue to meet the requirements of *The Professional Corporations Act*.

Application for permit

- 5(1) A member may apply to the society on behalf of a professional corporation for a permit pursuant to section 8 of *The Professional Corporations Act* by providing to the registrar the information required by that section in the form required by the society, together with an application fee of \$250.

Renewal of permit

- 6(1) A member may apply to the society on behalf of a professional corporation for a renewal of a permit pursuant to subsection 8(5) of *The Professional Corporations Act* by providing to the registrar the information required by that subsection in the form required by the society, together with a renewal fee of \$150.
- (2) All annual renewal fees are payable on or before December 1.
- (3) A person who pays the required renewal fee after December 1 but prior to December 31 shall, in addition, pay a late fee of \$75.

- (4) A permit may not be renewed once it has expired on December 31 pursuant to subsection 8(4) of *The Professional Corporations Act*.

Coming into force

- 6 In accordance with subsection 19(2) of *The Professional Corporations Act*, these bylaws come into force when they are approved by the Minister of Health and published in the Gazette.

Certified to be a true copy of the regulatory bylaws approved by the Council of the Saskatchewan Society of Occupational Therapists on _____ and ratified by the members of the Society at the Annual General Meeting held on May 25, 2013.

Coralie Lennea, Executive Director

Date: _____

Approved:

Minister of Health

Date: _____