

NOTICE OF ELECTION FOR SCOT COUNCIL - CALL FOR NOMINATIONS 2024

Join SCOT Council this Spring!

The following council positions with the Saskatchewan College of Occupational Therapists (SCOT) will become available this Spring and will be determined at the SCOT Annual General Meeting on Saturday, May 25, 2024:

President (one-year term)

President-Elect (one-year term followed by a one-year term as **SCOT President**)

Member-at-Large (Communications) (one-year term)

Member-at-Large (Quality Assurance) (two-year term)

What is the SCOT Council?

SCOT Council is the group of individuals who oversee the affairs of the College by ensuring the regulation of all occupational therapists in Saskatchewan. Council currently consists of 7 elected SCOT members and up to 3 public representatives who are appointed by the Saskatchewan Government (Ministry of Health).

Reasons to Join SCOT Council!

Serving on council provides many opportunities for personal and professional growth such as:

- developing new skills, such as chairing and participating in committee and council meetings;
- learning more about professional self-regulation and contributing to SCOT's progress of protecting the public;
- remaining current regarding provincial, national, and inter-national issues facing occupational therapists related to regulation; and
- networking and learning with/from professional peers.

What if I know nothing about being on Council?

Do not let this stop you! For most people, serving on council is a learning experience and provides an excellent opportunity to acquire new skills. Your fellow council members, as well as other SCOT members and staff are here to offer guidance, support, and mentoring.

How much time will this take?

SCOT Council meets a minimum of six times per year between annual meetings. The council meeting location and dates are determined by the President based on council member and staff schedules. Depending on your position, you may also be responsible for chairing or participating in other committees and meetings as well.

What If I Live in a Rural Location?

You will be reimbursed for any reasonable expenses incurred during the course of your duties, such as mileage and accommodations as required. Although it is encouraged to attend council meetings in person, all council and committee meetings are accessible by videoconference.

Nominations Process

As a member of SCOT, we ask you to consider nominating yourself or an individual you think would be well-suited for a position on SCOT Council. The process for nominations is as follows:

- Complete the nomination form (link provided below). Please ensure those people being nominated have agreed to let their names stand and have signed the form.
- Return the nomination form by email to admin@scotsk.ca.
- Once received, the Human Resources and Nominations committee will ensure that nominees have been properly nominated.
- If there are more nominations than vacant council positions, an election will be held at the AGM by secret ballot.
- Successful candidates will be announced at the AGM on May 25, 2024.

Below, you will find brief role descriptions of the open positions. If you have specific questions or would like to receive additional information about the positions, please contact Sherry Just, SCOT Executive Director at ed@scotsk.ca or 306-229-6860, or Shay Saxby, SCOT President at president@scotsk.ca.

Council Position Descriptions

All council members shall exercise their fiduciary duty by supporting the mission and vision of SCOT and monitor and ensure effective performance in the areas of financial management, quality improvement, strategic planning, management of SCOT affairs, and risk management.

The **President** shall exercise general control and supervision over the affairs of the council and the college. The president will preside over all meetings of the college and the council.

The **President-Elect** will assist the president in their role and preside over any meeting when the president is unable to do so. The president-elect will be assigned duties as needed and appropriate by SCOT Council. The president-elect will proceed to the position of president at the conclusion of their term as president-elect.

The **Member-at-Large (Communications)** serves as chair for the communications committee. This individual, with the communications committee, will be involved with communications with the public, members, and other interested third parties.

The **Member-at-Large (Quality Assurance)** serves as chair of the continuing competence committee. This position supports the continuing competency program.



SCOT

Saskatchewan College of
Occupational Therapists

SCOT Council Nomination Form

I, _____ nominate _____/myself

for the **one-year** council position of **President**.

Nominee's Signature _____ Date _____

I, _____ nominate _____/myself

for the **two-year** council position of **President-Elect** (second year of term is President).

Nominee's Signature _____ Date _____

I, _____ nominate _____/myself

for the **one-year** council position of **Member at Large (Communications)**.

Nominee's Signature _____ Date _____

I, _____ nominate _____/myself

for the **two-year** council position of **Member at Large (Quality Assurance)**.

Nominee's Signature _____ Date _____